

Transformative Education for Fullness of Life Towards Human Fraternity

Near 400 KV, Payagipur, Narayanpur, Sultanpur 228 001

School Mobile No. 99195 39851

Email ID: stellamaris1999@rediffmail.com

Website: <https://stellamarisconvent.com/>



Students Hand Book

Name

Class..... Sec..... Roll No.....

House.....

Address.....

.....

.....

Father's Mobile No.....

Mother's Mobile No.....

This Hand Book must be Carried to School Everyday

Stella Maris Convent Secondary School, Narayanpur

General Information:

Stella Maris Convent Secondary School, Narayanpur, Sultanpur was founded on 10 April 2017 by Sr. Rose Celine BS, the then president of Bethany Educational Society and the Superior General of the Congregation of the Sisters of the Little Flower of Bethany, Mangalore.

The School was established on 10 April 2017 and is administered by the Bethany Educational Society, Mangalore, a Christian Religious Minority Institution, Registered under the Society's Registration Act XXI of 1860 (Registration No. 17 of 1948 - 1949). The Society has its Head Quarters at Bethany Convent, Mangalore, Karnataka. All the members of the Bethany Educational Society are catholic runs belonging to the Congregation of the Sisters of the Little Flower of Bethany. The society runs formal and non-formal educational institution all over the country.

Servant of God Raymond Francis Camillus Mascarenhas, the Founder of the Congregation of the Sisters of the Little Flower of Bethany, under whose patronage this school was established, was consumed by an indefatigable zeal for the education of the poor and the marginalized especially the rural girls. He longed for the total emancipation of Indian women and was convinced that it could not be achieved without education. His spirit of service was supported by a strong scaffolding of prayer and faith in God. He was a man of vision, down to earth and compassionate. His penetrating vision enabled him to look far ahead and directed his works to fulfill the future needs. His charisma can be summarized in one phrase "Service Born out of Love."

The school is affiliated to the Central Board of Secondary Education, New Delhi (Affiliation No. 2133858)

School Code: 71913

UDISE No. 09490901803

Stella Maris Convent Secondary School, Narayanpur is a Unit of Bethany Educational Society (BES).

Aims and Objectives of BES

To provide a sound education designed to train pupils for the world of tomorrow, imbued with the zealous spirit of service, the School strives to develop the whole personality (body, mind and spirit) of the pupils in a climate of freedom and personal responsibility.

Vision of BES

To promote the glory of God by the holiness of the members of our Institute and the service of the Kingdom of God.

Goal of BES

The goal of our educational endeavour is 'Fullness of Life' for all especially marginalized, the rural poor and the girls through an integrated formation, in partnership with God to build His Kingdom.

BES Core Values

(To be said on Wednesday during the Assembly)

- 1. God Experience:** The objective is to provide a congenial atmosphere in our institutions for God-experience and live in communion with God, self, others and nature.
- 2. Compassionate Love for all especially for the Poor and the Marginalised:** The objective is to motivate our staff and students to love compassionately the poor and the marginalized, especially the rural poor and the girls.
- 3. Communion, Collaboration and Team Spirit:** The objective is to foster communion, collaboration and team spirit in all our institutions and centres.
- 4. Excellence in developing each one's Potential to build a Just and Humane Community:** The objective is to facilitate the staff and students to develop their

multiple intelligences and also to enhance their positive self-image and self-esteem.

- 5. Truth, Love, Justice and Peace:** The objective is to respect and uphold the rights and dignity of every human being, to be loving, transparent, accountable and just in our personal and institutional life and to work diligently for peace.
- 6. Simplicity of life style & Dignity of Labour:** The objective is to practice simplicity in our lifestyle and bear dignity of labour.
- 7. Respect for Life, Nature Cultures, Religions and Love for the Nation:** The objective is to promote love and profound respect for all forms of life, cultures, religions and the nation.



Priorities of the Platinum Jubilee Year

- 1.** Upholding justice, liberty, equality and fraternity.
- 2.** Promotion of peace and harmony.
- 3.** Caring for mother earth.
- 4.** Education for excellence and self-reliance.

Pledge of A Stella Maris Student is:

(To be said on Thursday during the Assembly)

1. Always truthful and honest, whatever the cost.
2. Always gentle, kind and courteous to elders, one-another in and out of school.
3. Loyal to the country and the school.
4. Kind and sympathetic to the poor, weak, sick and old.
5. Willing to accept whatever work is assigned as her/his rightful share.
6. Ready to participate in various school and class activities and seeks guidance from the parents and teachers to gain knowledge and develop holistic personality.
7. Careful to rise when any Sister or Teacher or visitor enters or passes through any room in which she/he happens to be.
8. Quick to learn and observe good manners at table and elsewhere.
9. Never littering in the school premises and is ready to pick up any litter dropped by others.
10. Never vulgar in talk and behaviour.



School Prayer

Our Father who art in Heaven,
Hallowed be thy name,
Thy Kingdom come, Thy will be done,
On earth as it is in Heaven.
Give us this day our daily bread,
And forgive us our trespasses,
as we forgive those who trespass against us.

And lead us not into temptation,
But deliver us from evil. Amen

स्कूल प्रार्थना

हे हमारे पिता। जो स्वर्ग में है,
तेरा नाम पवित्र किया जाये, तेरा राज्य आये,
तेरी इच्छा जैसे स्वर्ग में है, वैसे पृथ्वी पर भी पूरी हो।
हमारा प्रतिदिन का आहार, आज हमें दे।
और हमारे अपराध। हमें क्षमा कर, जैसे हम भी अपने अपराधियों
को क्षमा करते हैं।
और हमें परीक्षा में न डाल, परन्तु बुराई से हमें बचा आमेन।



Prayer Before Class

O God you are the Truth and the origin of all knowledge.
Bless our studies which we consecrate to you. Enlighten
our mind, strengthen our memories and direct our will
towards what is right. Grant us to seek the truth always
and make us truly wise.

Prayer After Class

O God infinite wisdom and the source of all knowledge!
Grant that we may remember what we have learnt. We
offer our works and endeavors, our failures and
successes. Forgive us our shortcomings and give us the
courage to follow always the path of truth.

Pledge

(To be said on Monday and Saturday during the Assembly)

India is my country. All Indians are my brothers and sisters. I love my country and I am proud of its rich and varied heritage. I shall strive to be worthy of it. I shall respect my parents, teachers and all elders and treat everyone with courtesy. To my country and all my people, I pledge my devotion. In their well-being and prosperity alone lies my happiness.

Preamble

(To be said on Tuesday during the Assembly)

We, the People of India having, Solemnly Resolved to
Constitute India into a Sovereign Socialist Secular
Democratic Republic and to Secure to all its Citizens:

Justice, Social, Economic and Political;

Liberty of Thought, Expression, Belief, Faith and Worship;

Equality of Status and of Opportunity; and to Promote
among them all;

Fraternity Assuring the Dignity of the Individual and the
Unity and Integrity of the Nation;

In Our Constituent Assembly this Twenty-Sixth Day of
November, 1949, do hereby Adopt, Enact and Give to
Ourselves this Constitution.

Universal Solidarity Movement

(To be said on Friday during the Assembly)

The Five Paths of personal transformation are:

1. Pray daily for Peace.
2. Skip a meal once a week to express solidarity with the needy.
3. Do a good deed a day.
4. Honor parents, teachers and all human beings.
5. Respect the earth and save its resources.

School Hours

Summer

Monday to Friday : 07.15 a.m. to 01.30 p.m.

Saturday : 07.15 a.m. to 11.30 a.m.

Winter

Monday to Friday : 08.45 a.m. to 03.00 p.m.

Saturday : 08.45 a.m. to 01.00 p.m.

Saturdays are holidays for Classes Nursery to II

Office Hours

Summer : 08.00 a.m. to 12.00 p.m.

Winter : 09.00 a.m. to 12.00 p.m.

Parents are permitted to meet the teachers on the Second Saturday of every month (Timings: 11.30 a.m. to 12.30 p.m. in Summer; 1.00 p.m. to 2.00 p.m. in Winter).

Visiting Hours

The Principal will meet the visitors on working days (except Saturdays) at the following times as well as by appointment:

Summer : 08.30 a.m. to 10.00 a.m.

Winter : 09.30 a.m. to 11.00 a.m.

Important

Timings as shown above are subject to change according to weather conditions and other exigencies.

No School Business will Be Transacted on Saturdays, after School Hours and Holidays.

Summer School Uniform

Boys

Classes Nursery, JKG, SKG	Classes I - IV
<ol style="list-style-type: none"> 1. Red Checked Shirt (Half Sleeves) 2. Fawn Colour Half pants 3. White socks with three strips 4. School Belt - Red with White stripes 5. Black Shoes with Lace and Flat Soles. 6. Red Patka for Sikhs. 7. Short Hair neatly trimmed 8. Trimmed Nails 9. School bag printed with Stella Maris Convent School Name and Logo. 	<ol style="list-style-type: none"> 1. White Shirt (Half Sleeves) 2. Binny Blue Half Pants 3. Royal Blue Tie with two white strips 4. Black Shoes with Lace and Flat Soles. 5. White Socks with Royal Blue Stripes. 6. School belt. 7. Royal Blue Patka for Sikhs. 8. Short Hair neatly trimmed 9. Trimmed Nails

Girls

Classes Nursery, JKG, SKG	Classes I - IV
<ol style="list-style-type: none"> 1. Red Checked Shirt (Half Sleeves) 2. Fawn Colour Skirt 3. White socks with three strips 4. School Belt - Red with White stripes 5. Black Shoes with Lace and Flat Soles 6. Either Bob Cut - if short hair, 2 Pony Tail if little short hair or if long hair 2 plaits – only black rubber band or, hairband. 7. School bag printed with Stella Maris Convent School Name and Logo. 	<ol style="list-style-type: none"> 1. White blouse. (Shirt collar) 2. Blue tunic (knee long) deep pleated with pleats of 2 apart (Binny's Blue) 3. Black shoes with flat soles. 4. White socks with royal blue stripes. 5. Either Bob Cut - if short hair, 2 Pony Tail if little short hair or if long hair 2 plaits – only black rubber band or, hairband. 6. School belt and royal blue ribbon/hair band.

Summer P.T. Uniform

Boys & Girls	Boys & Girls
Classes Nursery, JKG, SKG	Classes I - IV
<ol style="list-style-type: none"> 1. Sports Uniform 2. Track Pants, T Shirt 3. White canvas shoes with lace and flat soles. 4. White socks with three stripes. 5. White patka for Sikhs. 	<ol style="list-style-type: none"> 1. Track pants, House T-Shirt 2. White canvas shoes with lace and flat soles. 3. White socks with royal blue stripes. 4. White hair band.

Winter Uniform Boys

Classes Nursery, JKG, SKG	Classes I - IV
<p>(For Pink Winter:</p> <ol style="list-style-type: none"> 1. Red checked full shirt 2. Fawn Colour Full Pants 3. Socks with stripes 4. Navy blue sleeveless sweater 5. Blue Cap 6. Blue Gloves <p>Severe Winter:</p> <ol style="list-style-type: none"> 7. Red Hoody with Track Pants 8. Black shoes with lace and flat soles. 9. School belt and red colour patka for Sikhs. 	<p>(For Pink Winter:</p> <ol style="list-style-type: none"> 1. Full Sleeves White shirt (tie collar) 2. Binny Blue Full Pants 3. Socks with stripes 4. Navy blue sleeveless sweater 5. Navy Blue Blazer 6. Blue Cap 7. Blue Gloves 8. Black shoes with lace and flat soles. 9. Grey sock with white strips 10. School belt and red patka for Sikhs <p>Severe Winter:</p> <p>Red Hoody with Track Pants</p>

Girls

Classes Nursery, JKG, SKG	Classes I - IV
<p>(For Pink Winter:</p> <ol style="list-style-type: none"> 1. Fawn Colour frock 2. Maroon leggings 3. Socks with stripes 4. Red Scarf 5. Red pullovers with fawnstripes 6. Red Half sweater yellow stripes 7. Gloves 8. Red Blazers 9. Black shoes with flat soles 	<ol style="list-style-type: none"> 1. White blouse (shirt collar) 2. Blue tunic (Knee long) deep pleated with pleats 2 apart. 3. Black shoes with flat soles. 4. Grey socks with white strips. 5. Navy blue sleeveless sweater 6. Navy Blue Blazer 7. Black leggings 8. Blue Cap <p>Severe Winter for Classes I & II:</p> <p>Red Hoody with Track Pants</p>

Winter P.T. Uniform: I- IV

Boys	Girls
<ol style="list-style-type: none"> 1. Track Pants & House T Shirt 2. Binny Blue Full Pants 3. Socks with stripes 4. Navy blue sleeveless sweater 5. Navy Blue Full Sleeves Sweater 6. Blue Cap 7. Blue Gloves 8. Black shoes with lace and flat soles. 9. Grey sock with white strips 10. House colour patka for Sikhs 	<ol style="list-style-type: none"> 1. Track Pants & House T-Shirt 2. White Canvas shoes with flat soles. 3. Grey socks with white strips. 4. Navy blue sleeveless sweater 5. Navy Blue Full Sleeves sweater 6. Black leggings 7. Blue Cap

Summer Uniform

Boys

Class V - VIII	Class IX - XII
<ol style="list-style-type: none"> 1. White shirt 2. Blue Full Pants 3. Royal Blue Tie with two white strips 4. Black shoes with lace and flat soles 5. White socks 6. School belt 7. Royal blue patka for Sikhs 8. Short neatly trimmed hair 	<ol style="list-style-type: none"> 1. White Shirt with one Blue Strip 2. Blue Full Pants 3. Royal Blue Tie with two white strips 4. Black Shoe with lace and flat soles 5. White colour socks with blue strip 6. School Belt 7. Blue colour Patka for Sikhs 8. Short Neatly Trimmed Hair

Girls

Class V - VIII	Class IX - XII
<ol style="list-style-type: none"> 1. White Blouse (Shirt collar) 2. Blue skirt (V-VIII) (Knee long) deep pleated (Binny's Blue) 3. Black shoes with flat soles 4. White socks 5. School belt 6. Either Bob Cut - if short hair, 2 Pony Tail if little short hair or if long hair 2 plaits – only black rubber band or, hairband. 	<ol style="list-style-type: none"> 1. Checked Blue and White kurta 2. Blue salwars (IX-X) 3. Blue Pant (XI-XII) 4. White dupatta with school monogram. 5. White colour socks with blue strips 6. Either Bob Cut - if short hair, 1 Pony Tail if little short hair or if long hair 1 plait – only black rubber band or, hairband.

Summer P.T. Uniform

Boys

Class V-VIII	Classes IX-XII
<ol style="list-style-type: none"> 1. Sports House T-shirts 2. Track pants 3. White canvas shoes with lace and flat soles 4. White socks 5. School belt and white patka for sikhs 	<ol style="list-style-type: none"> 1. House T-Shirts 2. White pants 3. White canves shoes in the lace and flat soles 4. White socks 5. School belt and white patka for Sikhs.

Girls

Class V-VIII	Classes IX-XII
<ol style="list-style-type: none"> 1. House –T-Shirt 2. Blue Skirt (Knee –long) deep pleated 3. White canvas shoes with lace and flat soles 4. White socks 5. School belt & white hair band/ribbon 	<ol style="list-style-type: none"> 1. White salvar kameej 2. House colour koti 3. White canvas shoes with white lace and flat soles 4. White socks 5. White hair band /ribbon

Winter Uniform

Boys

Class V-VIII	Classes IX-XII
<ol style="list-style-type: none">1. Navy Blue blazer with monogram2. Woolen Blue Cap3. Shirt & Pants same as summer uniform4. Black shoes & white socks	<ol style="list-style-type: none">1. Navy Blue blazer with monogram2. Woolen Blue Cap3. Shirt and Pant same as summer uniform4. Black shoes & white colour socks

Girls

Class V-VIII	Classes IX-XII
<ol style="list-style-type: none">1. Navy Blue blazer with monogram2. Woolen Blue Cap3. Tunic (V), skirt (VI-VIII) and shirt same as summer4. Black shoes & white socks5. Black leggings	<ol style="list-style-type: none">1. Navy Blue blazer with monogram2. Woolen Blue Cap3. Salwar/pant-kurta same as summer uniform4. Black shoes & white colour socks

Winter P.T. Uniform

Boys

Class V-VIII	Classes IX-XII
<ol style="list-style-type: none">1. Trackpants and house T-shirt2. Navy Blue Pullover and Cap3. White canvas shoes & white socks4. Maroon muffler, school belt white patka for Sikhs	<ol style="list-style-type: none">1. Track pants and Sports T-shirts2. Navy Blue Pullover and Cap3. White canvas shoes & white socks4. Navy Blue Cap, school belt & white patka for Sikhs.

Girls

Class V - VIII	Classes IX - XII
<ol style="list-style-type: none">1. White shirt and house T-shirt2. Maroon pullover / blazer with Monogram3. White canvas shoes & white socks4. White leggings5. Woolen Navy Blue Cap6. School belt and Black hair band	<ol style="list-style-type: none">1. Track pants and Sports T-shirts2. Navy Blue Pullover and Cap3. White canvas shoes & white socks4. Navy Blue Cap/ Muffler, school belt & white patka for Sikhs.

STUDENTS PERSONAL INFORMATION



Admission no. _____

Name _____

Gender: (M)/(F) Class & Section _____ House _____

Date of Birth _____

Email-Id of Student _____ (applicable for classes IX-XII)

Father's Name (in Block letters) _____

Phone No. _____ Mobile No. _____

Father's Designation _____

(Sector: (Govt.) / (Semi Govt.) / (Private))

Organisation (office) Name & Address _____

_____ Tel. _____

Mother's Designation _____

Sector: (Govt.) / (Semi Govt.) / (Private)

Organisation (office) Name & Address _____

_____ Tel. _____

Bus Route No. _____ Bus Stop _____

Name, Class & Section of Brother/Sister studying in Stella Maris Convent Secondary School, Narayanpur.

S. No.	Name	Class & Section	Admission No.
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1.	_____	_____	_____
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2.	_____	_____	_____
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Medical Details :

Blood Group _____ Allergies if any _____

Ailments if any, for which child is on regular medication _____

Special needs/disabilities if any _____

I have read and understood the rules of the School and agree to abide by them.

Father's Signature *Student's Signature* *Mother's Signature*

Note: To be filled in by the Parent/Guardian

STUDENTS PERSONAL INFORMATION

Admission no. _____

Name _____

Gender: (M)/(F) Class & Section _____ House _____

Date of Birth _____

Email-Id of Student _____ (applicable for classes IX-XII)

Father's Name (in Block letters) _____

Phone No. _____ Mobile No. _____

Father's Designation _____

(Sector: (Govt.) / (Semi Govt.) / (Private))

Organisation (office) Name & Address _____

_____ Tel. _____

Mother's Designation _____

Sector: (Govt.) / (Semi Govt.) / (Private)

Organisation (office) Name & Address _____

_____ Tel. _____

Bus Route No. _____ Bus Stop _____

Name, Class & Section of Brother/Sister studying in Stella Maris
Convent Secondary School, Narayanpur.

S. No.	Name	Class & Section	Admission No.
--------	------	-----------------	---------------

1.	_____	_____	_____
----	-------	-------	-------

2.	_____	_____	_____
----	-------	-------	-------

Medical Details :

Blood Group _____ Allergies if any _____

Ailments if any, for which child is on regular medication _____

Special needs/disabilities if any _____

I have read and understood the rules of the School and agree to abide
by them.

Father's Signature

Student's Signature

Mother's Signature

Note: To be filled in by the Parent/Guardian

STUDENTS PERSONAL INFORMATION

Admission no. _____

Name _____

Gender: (M)/(F) Class & Section _____ House _____

Date of Birth _____

Email-Id of Student _____ (applicable for classes IX-XII)

Father's Name (in Block letters) _____

Phone No. _____ Mobile No. _____

Father's Designation _____

(Sector: (Govt.) / (Semi Govt.) / (Private))

Organisation (office) Name & Address _____

_____ Tel. _____

Mother's Designation _____

Sector: (Govt.) / (Semi Govt.) / (Private)

Organisation (office) Name & Address _____

_____ Tel. _____

Bus Route No. _____ Bus Stop _____

Name, Class & Section of Brother/Sister studying in Stella Maris
Convent Secondary School, Narayanpur.

S. No.	Name	Class & Section	Admission No.
--------	------	-----------------	---------------

1.	_____	_____	_____
----	-------	-------	-------

2.	_____	_____	_____
----	-------	-------	-------

Medical Details :

Blood Group _____ Allergies if any _____

Ailments if any, for which child is on regular medication _____

Special needs/disabilities if any _____

I have read and understood the rules of the School and agree to abide
by them.

Father's Signature

Student's Signature

Mother's Signature

Note: To be filled in by the Parent/Guardian

**Stella Maris Convent Secondary School has Zero
Tolerance to Bullying, Physical, Mental or, in the Cyber
Space, Obscenity and Type of Sexual Offences by Anyone
in the School**

- Teacher's Copy
- All incidents of intimidation against another, especially against junior students, by forcibly taking their belongings, food, etc is bullying.
 - Any intimidation direct or indirect against other students, especially junior or of other gender is serious bullying.
 - All direct or indirect remarks of obscene or sexual nature against and/or of another gender is a very serious bullying.
 - Posting or subscribing to posts offensive to another on the web is cyber bullying.
 - All physical aggression leading to hurt or intimidation, including threatening physical action is also bullying.
 - Carrying to School obscene material including digital material on phone devices or other PDAs of any kind, even if not shown to others, is serious violation of obscenity and prevention of sexual offences norms.
 - Carrying phones or other digital devices, which is in contravention of explicit school norms is a serious offence and will be dealt with seriousness, even expulsion. Contemplated action in this matter is the seizing of the material and kept in the school until the end of the session and fine will be charged.
 - Every incident has to be reported and recorded and if proved correct, action must be taken immediately.
 - Students who are habitually late in School may be stopped at the gate and sent back home. A student whose attendance falls short of 75% will not be eligible to appear for both Board/Home examination. No request will be accepted as it is a mandatory requirement by CBSE rules.

I have read the rules of the school and agree to abide by them.

Name of the Student: _____

Father's Signature

Mother's Signature

Date:

**Stella Maris Convent Secondary School has Zero
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I have read the rules of the school and agree to abide by them.

Name of the Student _____

Father's Signature

Mother's Signature

Date:

Admission Regulations

1. Registration to Nursery and Junior Kindergarten (J.K.G.) Class is made in November every year as per the Principal's Circular.
2. Eligibility for admission to Nursery is 2 years eight months to three years three months and for J. K.G. Class is 3 years and 3 months and 4 years 3 months as on 31 March of the concerned academic year. It is granted only on the submission of, along with the application form, the original Municipal Birth Certificate/a Baptismal Certificate/Notified Area Council Certificate in the case of Christians.
3. New admissions to other classes will be made subject to the vacancies in each class in the month of April after the annual results.

Every new pupil must bring:

- a) A School Leaving Certificate, if the pupil comes from a recognized school.
- b) The original Municipal Birth Certificate, a Baptismal Certificate or Notified Area Council Certificate (in the case of Christians) if the child has not attended school before.

Pupils applying for admission, are as a rule, subject to an entrance examination held at the beginning of the academic year. They must bring their own writing material but no special books are required. They will be tested for the class below the one to which they seek admission.

A candidate who has entered any recognized school cannot be admitted without a School Leaving Certificate from the school she/he has last attended. If she/he comes from a school outside the State, the certificate has to be countersigned by the Education Officer of the place where that school is situated.

School Leaving Certificate will be given only to those students who have settled all their dues. Application for School Leaving Certificate should be made in writing by the parents. A fee of Rs. 100/- is charged for issuing a School Leaving Certificate and the date of birth or for any extract from the School's General Register.

Date of Birth once Registered Cannot be Altered . Procedure for withdrawal of a student

Students can be withdrawn or removed from the school as under:

- (a) By giving one calendar months' notice in writing. In the absence of such a notice one month's fee will be charged.
- (b) By the school authorities on any one of the following grounds:
 - (i) Constant weakness in studies.
 - (ii) Irregularity in attendance.
 - (iii) Behaviour problem.
 - (iv) Over-age in any class.
 - (v) Non-payment of fee or chronic irregularity in payment of fee.
 - (vi) Moral breach considered serious by the school.
- (c) For withdrawal after April 30, fee for two months i.e. May and June will have to be paid.

Leave Rules

1. No leave of absence is granted except on prior written application from parents or guardians. Such an application must be supported by a valid reason.
2. In case of absence without leave, the student on returning to school must produce the leave application duly signed by the Parent/Guardian. A student returning to school after recovering from a contagious or infectious disease should also produce a doctor's Certificate of Fitness permitting her/him to attend school. If a student fails to produce such a certificate, the School authorities are entitled to send her/him back.
3. All students are expected to attend school on the re-opening day after each vacation. Children who return late after the vacation without prior leave application will be fined Rs. 50/- per day of absence. Those absent due to illness should present a medical certificate before they are admitted to the class. In case a student remain absent from school for more than 8 days her/his name will be struck off the rolls. Re-admission, if granted, may be done on the payment of a Re-admission **Fee of Rs. 6000/-**
4. Students will not be allowed to leave school before it gets over, except in a case of real necessity, for which prior permission from the Principal/Vice-Principal should be obtained by parents or guardians in writing.

5. It may please be noted that children will not be sent home in an emergency with any person other than the parent/guardian during school hours without a written request from the parent or guardian.

Rules For Payment of Fee

1. Fee to be paid on or before 15th of every month. Parents who are irregular in paying fee are liable to a fine of Rs. 50/- per month. The Late Fee and the monthly Fee can be paid only by fifteenth of the next month along with that months Fees.
2. No student will be allowed to sit for the First Term or the Second Term examination unless all School Dues have been cleared.
3. No concession is allowed when more than one child from a family is studying in the School.
4. Fee will have to be paid as long as the pupil's name is on the rolls.
5. Certificates will be withheld from pupils who have arrears of fee.
6. Once the admission and annual fee have been paid that will not be refunded even if the pupil is withdrawn.
7. If the fee is not paid for two months, the pupil's name will automatically be struck off the roll and readmission fee of Rs. 6000/- will be charged along with the fee not paid by the student.

Periodic Test and Terms

The academic year of the School is divided into:

Two Periodic Tests and Two terms

I Unit Test: April to May

First Term: April to September

II Unit Test: October to November

Second Term: October to March

Examination and Promotion

1. Regular periodical tests will be held in addition to the May and December Unit Tests and Terminal Examinations in September and February every academic Year.

2. Pupils absent from an examination for any reason are not re-examined, and those who absent themselves from an examination without valid, grave and genuine reason will be considered as having failed. In case of illness a medical certificate issued by a competent authority will have to be produced. This does not guarantee promotion.

3. No candidate will be admitted to any of the examinations unless all school dues have been paid in full.

4. Willful breaking of any of the regulations for the conduct of examination is punishable with expulsion from the examination hall or, if subsequently discovered with cancellation of the paper.

5. The students are strictly forbidden to borrow any writing and stationary articles from other students in the examination hall.

6. Copying, consulting anyone and carrying answer slips to the examination hall will be liable for punishment such as detention in the same class or expulsion from the school.

7. Applications for the verification of marks may be considered in special cases at the discretion of the Principal. For final exam Rs. 200/- will be charged for each subject.

8. The year's work will be taken into account for drawing, music, craft, dance and physical education. Grades will be awarded for these subjects.

9. Eligibility for Promotion:

(a) No student is generally eligible to appear in the II Terminal Examination unless she/he has attended at least 75% of the actual teaching/working days in a session as per the school calendar.

(b) In genuine cases the Principal may, however, condone the shortage in attendance not exceeding 10% of the actual teaching/working days of a session.

10. Promotion to a higher class depends upon:

a. Regularity in attendance.

b. Regularity and quality of day-to-day participation in the class.

c. Opinion of teachers concerned.

d. Written work and projects assigned by the subject teachers (Sessional marks are based on A, B, C and D grades).

e. The weightage of the unit tests and Term Exams will be taken into consideration for promotion to the next class.

f. A candidate failing in one or two subjects may be given

promotion provided she/he has secured at least 35% of marks in each of the subject in which she/he has failed and has maintained an aggregate of 40%.

g. Internal or sessional marks in each subject.

11. Results declared at the end of the year are final in all cases and will not be reconsidered.

12. A student failing twice in the same class will have to discontinue her/his studies at the school specially for classes 8th onwards.

13. Parents are required to sign the progress report cards of their wards each time they come for the parent-teacher meet.

14. All the dues should be cleared before the promotion.

General Rules of Conduct and Discipline

Whenever individuals live together, discipline is necessary and, this is especially true of an Educational Institution. This discipline is formative, not repressive. It leads the student to develop self-control, which is the essence of a well-ordered and successful life. Therefore, the school requires of its students to conform to certain regulations aimed at the growth of the entire school, and more so, of the individual student.

1. Every student should carry the school diary with her/him everyday.

2. The warning bell before class is a signal for all students to go to their respective class-rooms. This should be done in silence.

3. All pupils are expected to be present for the assembly.

4. The attendance is taken at the beginning of the day.

5. No child is permitted to leave the school premises without the permission of the Principal. Such a permission can be granted only at the specific written request of the parents/guardians.

6. Students must show respect to the members of the staff. They should stand up and greet them when they enter their class as well as when they leave the classroom or whenever they meet them.

7. Students are required to show gentleness and courtesy to their companions. Refinement should distinguish every student of this school.

8. Students should be habitually clean and neatly dressed. The school uniform is to be worn on all school days. A student who is slovenly dressed may not be permitted to enter the classroom or may even be sent home.

9. The Principal has the right to confiscate from the pupils books, newspapers, periodicals, cell phones, pagers, radio phones, ipods, personal stereos, CD's cassettes, cosmetics and any other items which may be considered objectionable & fine will be charged.

10. All students must speak English in the School.

11. Money should not be lent or borrowed nor should articles be exchanged, bought or sold among the students.

12. No collection of money for any purpose whatsoever is to be made and no meeting, demonstration, party or picnic be held without the prior permission of the Principal. This rule is also applicable to parties organized privately and outside school for selection, promotion, change of section, shuffling of class or leaving school or nomination to any post or award or any other similar reason. Under the same rule, any excursion, outing, visit, including visit to a cinema in a group cannot be made without the permission of the Principal.

13. Presents to the members of the staff or any gathering in their honour also requires the prior sanction of the Principal.

14. Any pupil desiring to be exempted from P.T. or games must produce a Medical Certificate to the effect that she/he is physically unfit to take part in them.

15. Students are not permitted to attend parties, see movies or go to friends or relatives' houses on their way to school or back home from school.

16. All pupils from Class VI onwards must read a minimum of 5 books in English, 3 in Hindi in a year.

17. Proper care should be taken of the school property and no pupil should scratch or spoil desks or chairs or damage any school furniture, write or draw anything on the wall or in any

way damage things belonging to others. Damage done even by accident should be reported at once to the class-teacher or to the Principal. Any damage done will be made good by the guilty. Anyone who sees something damaged should report the matter to the Principal even if she/he does not know who has done it. No pupil should bring razor blades or any sharp edged instruments to school.

18. All letters and correspondence addressed to students are subject to scrutiny by the Principal.

19. The school is not responsible for articles or money lost. Students must not bring valuables (like expensive and fancy watches, pens, etc.) to school. No student is permitted to wear jewellery of any kind in the school campus. Pupils below Class VII should not wear wrist watches in the school.

20. Running, playing, shouting and whistling inside the school building is not permitted.

21. Parents/Guardians are not permitted to walk into classrooms or meet teachers during the class hours.

22. The name of the class and the section of the pupil should be clearly marked on all her/his belongings.

23. The students should behave in a refined manner wherever they go. They should always remember that the school is judged by their conduct. They should always greet their teachers, elders and friends in a pleasant and audible tone of voice whenever they meet them in school or outside.

24. Cycles must be locked and kept only at the cycle stand. Students of the school are strictly prohibited to ride scooters or motor cycles to school.

25. Students who come to school escorted by servants or drivers should never leave before the authorized person arrives. Delay of any kind should be reported to the school office.

26. Those who go home on their own should reach home straight without loitering about on the way. Students are warned not to buy anything especially eatables from street vendors.

27. All applications for certificates must be made in writing.

These certificates will only be issued two days after the receipt of the application on the payment of necessary charges.

28. Students will not receive private tuitions from school teachers without the permission of the Principal.

29. Enrolment in Stella Maris Convent School implies on the part of pupils and parents, willingness to comply with the rules and regulations of the school.

30. The Principal has the right to suspend or require the withdrawal of any pupil without having to state any reason provided that she is satisfied that such a step is necessary in the interest of the school.

31. Parents are requested to check the diaries and messages sent through ECare of the children everyday and ensure that instructions are being followed by their children properly. They must also spare enough time to assist their children in studies.

32. The authority of all the teachers extends to all the students irrespective of their class and section.

33. Use of Vulgar language is forbidden, if anybody is found guilty Rs. 500 will be charged.

34. The school will not endure any kind of either violent behavior or group of parents on any issue and such behavior will be considered as bullying. It will be taken to task.

School Library

1. Silence is to be observed in the Library and the Reading Room.
2. Books issued are to be properly looked after and returned on the due date.
3. All pupils of the School are the members of the library.
4. A student can borrow only one book at a time.
5. A student may ordinarily borrow a book for a week, and may get it reissued for another week. However no book that is in great demand shall be lent for more than four days.
6. Books will be issued to students during the library periods mentioned in the Timetable. No book will be issued or received back during the teaching hours.

7. Reference books will not be issued. A member will be allowed to consult a reference book during the school hours only.
8. The Librarian may call for a book any time even if the normal period of loan has not expired.
9. If the date of issue/return of books shall stand postponed to the corresponding day of the following week.
10. If the book is not returned at the expiry of the loan period, a fine of Rs 5/- per day will be charged. Fines shall be collected by the Librarian and the fact notified in the defaulter's card.
11. Until such a fine is collected from the defaulter, no book shall be issued to her/him.
12. Absence is no excuse for the delay in returning the book after the expiry of the loan period.
13. In case a book is misused, wrongly handled, damaged or lost, the defaulter concerned will have to pay the full price of the book.
14. Defacing books in any form and by any means is strictly forbidden. Fine shall be levied for violating this rule.
15. Members shall carefully examine the books as soon as it is issued to them. Any mark (soil, damage, etc.) must be reported forthwith to the Librarian.
16. Members shall not, on any account pass on books to non members.
17. Strict order and silence shall be maintained in the library
18. Issue of books shall be stopped by 10 February and return of books shall be completed 15 February every year. This is necessary for annual stock taking and checking.
19. A student will not be allowed to bring her/his personal books or bags to the library. Only notebooks will be allowed with the permission of the Librarian. No magazines or periodicals will be issued to the students except during the school hours.

Students Handbook

1. Every pupil must possess a copy of the School Diary and song book which should be brought to School everyday. Parents

should enter legibly in the first page of the diary the name and other personal data of the respective students. Pupils should not enter in the diary anything except what related to School work.

2. School diary is to be preserved carefully and no page from it should be destroyed or smudged.

3. Pupils must show to their parents/ guardians whenever they are given notes by the Principal or teacher and obtain their signature. Entries by parents/guardians should also be shown to the Principal/Teacher.

4. Parents are expected to look into and sign their children's School diary everyday.

5. If a pupil loses the diary, he/she will be subject to disciplinary action. A fine of Rs. 80/- will be levied and a new diary will have to be purchased.

6. Parents are to see that their ward carries textbooks/notebooks according to the timetable of the day.

7. The School discourages distribution of toffees/chocolates on birthday of the students. You are advised not to send junk food items in the lunch box.

8. Under no circumstances parents are allowed to directly walk to the class rooms. They need to have prior appointment for any genuine reasons to meet the teachers. Parents can wait near the reception.

9. Breach of rules of discipline will result in a child being given a pink card. A student who gets 3 pink cards during his academic tenure will be expelled.

Cleanliness

1. Pupil must come to School in neat and well pressed School uniform. Those coming in crumpled or stained uniforms or unpolished shoes are liable to be sent back home or fined.

2. It is the duty of all the students to keep their classrooms and other places in and around the School, clean and in order; they should cultivate the habit of using the dustbin.

3. No pupil is allowed to write on the green board unless asked to do so by the teacher.
4. Before leaving the classrooms students will pick up waste paper and any unwanted material from the floor and place it in the waste paper basket; will leave desks and chairs in proper arrangement; will put off lights and fans; will close windows; in general the room will be left in a condition to be used again.

Parents Teachers Meeting (PTM)

1. Parents/Guardians are not permitted to meet the teacher during class hours. Those wishing to visit the School or meet the staff of the School must first obtain permission from the Principal.
2. Periodic meetings of parents with the teachers will be arranged by the Principal in order to ensure co-ordination in the process of the children's education.
3. Parents who regularly fail to attend Parent-Teacher Meetings will be deemed to be not interested in the student's education and as this is pernicious to the School in general and the students in particular. The student may be asked to discontinue.
4. On completion of the terminal or final examination report cards should be personally collected by the Parents/Guardians and returned after duly countersigning them.
5. Besides the meetings arranged regularly, parents are expected to attend to instructions given through the diary or through special notes and come to School when so required.
6. Parents of academically weak and/or of students with unsteady disciplinary conduct, who fail to attend P.T Meetings, will be deemed to be uninterested in their ward's education.
7. If parents are called for any kind of misconduct of their ward, they should talk to the authority or the staff politely to come to a conclusion rather than getting upset.

Activities:

The years a boy or girl spends in the school should enable her/him to acquire sound principles of conduct and action, and lay a solid foundation for true and purposeful living when s/he attains womanhood/manhood. Principles of honesty, trust, co-operation, self-reliance and hard work are inculcated through various school activities. In these activities the girl/boy learns to do things for herself/himself under the steady supervision of moderators. There s/he is given the opportunity to see the practical application of the abstract ideals of duty, co-operation and team-work, responsibility and mutual give-and-take that s/he has learnt in the classroom.

School Cabinet, Debate, Elocution, Essay, Poetry and aesthetic are some of the intramural activities. Dramas, General Knowledge Quiz, holiday tours, camps and excursions are being organized with a view to promoting the team spirit and co-operation among the students. Work Experience Camps, Social Work Camps, Leadership Training Service Camps strive to inculcate in the students love for manual labour, awareness of the social conditions, spirit of right leadership and service.

Facilities are provided for the following games:

Football, table-tennis, badminton, volleyball, basketball, throwball, cricket, kho-kho and athletics are encouraged at every level.

The keen competition in the playground tends to develop sportsmanship and healthy spirit of competition. While encouraging a high level of individual performance, fostering a spirit of teamwork is even more strongly insisted upon.

How to Learn More in Less Time**General Tips:**

1. Take up first the subject you consider most difficult; once you have done this, the rest will be easy.
2. Do not hesitate to ask your teacher or your companions' things you do not grasp clearly. Never leave difficulties unanswered as this will put you into greater difficulties later.
3. To make sure that you have understood something thoroughly, use this trick:

(a) Make yourself your own teacher and question yourself and answer honestly.

4. Do not continue working when you are tired; walk round the garden, or talk to a friend or have some other pleasant interruption, but only enough to refresh you. Finish your lessons and do not waste time.

5. Get enough exercise every day; it keeps the body and mind fresh.

6. Do not cut down necessary sleep, in order to study. It will harm you later on.

7. Pray often to the All-wise and All-knowing God to help you to make progress in your studies.

Specific Tips:

1. Never omit the lesson or homework assigned; for it is like missing a train that you can never catch afterwards.

2. Always revise the work done in class and make sure that you have understood everything clearly and thoroughly.

3. If memory work is assigned, learn it overnight and repeat it in the morning.

4. Always take down in your diary the work that is assigned for the next day.

5. All homework should be done neatly and the day's work always dated.

Each new piece of homework should be done on a fresh page.

6. As you grow up, make a daily timetable for your self-study (the different subjects in order of difficulty, the most difficult one being first), rest, recreation etc. In this way you will learn to be a person of regular habits, the most valuable asset in later life.

7. Revise at the end of the week all that was learnt during the week.

Recommendation to Parents/Guardians

In order to secure all that is best in the education for your daughter or son, the maximum co-operation between you and school authorities is necessary. We earnestly recommend that parents and guardians to look into their ward's school diary

every day and check the ECare messages and see to it that the assigned lessons and homework are done in time. The children should be encouraged to cultivate neatness habitually and all slovenliness should be firmly disapproved of. Remarks made in the diary should be seen and countersigned regularly.

When you feel that your children do not make the desired progress, please contact the Principal/Vice-Principal. Private tuitions are strongly discouraged. If there is a real need of a private tutor, arrange for one after getting the permission from the Principal/Vice-Principal. Normally the class teacher will not be allowed to teach her or his students.

Parents, guardians or visitors are not allowed to visit the classrooms during class hours.

Criticism of a child's teacher in her/his presence should be strictly avoided, because it causes the child to lose respect for the teacher with the consequent failure to learn from her/him. Should you have a legitimate complaint please see the Principal/Vice-Principal.

As children advance in age, please guide them to become self-dependent, resourceful and responsible members of the family and society. Encourage them to do their work themselves like keeping their rooms tidy, making their beds, polishing their shoes and carrying bags etc. the formation of such habits early in life inculcates in them the idea of dignity of work, a fundamental personal virtue necessary for a successful career in life.

A student who is ill should not be sent to school to attend classes or take the tests. The chances are that s/he will do badly and consequently spoil the record of her/his term. Cases of illness are settled on basis of the terms work in consultation with her/his teachers and her/his previous records.

Withdrawal of your daughter/son from classes for social functions is not recommended because it retards her/his progress in school and minimizes respect for regular hard work with consequent failure to progress in studies.

As the medium of instruction in this school is English, boys and girls should be helped to follow their classes easily and intelligently by a certain amount of regular conversation in English at home.

Directions:

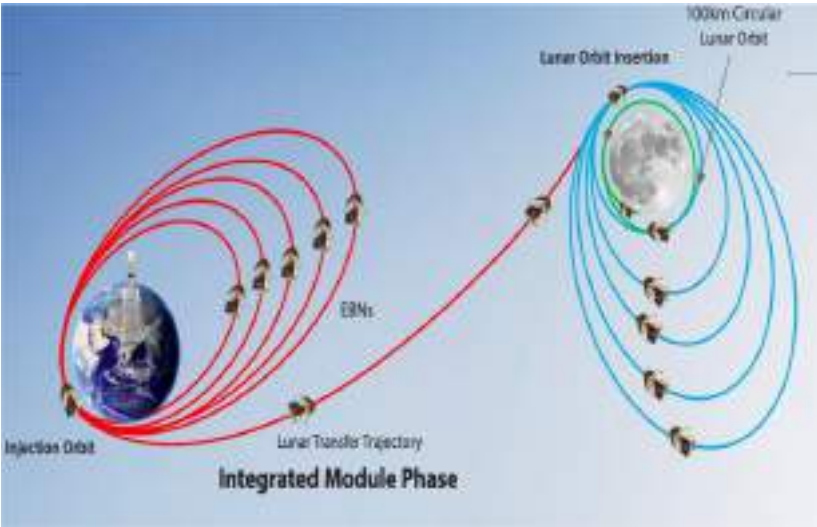
This diary must be brought to School everyday and followed in detail. Daily lessons and homework should be inscribed herein. Parents and teachers shall regularly see the calendar and sign the reports and remarks. This promotes the tone of studies and discipline of students.

DECLARATION

I have read the rules of the School and I promise to see that they are strictly observed by my child/ward.

Date :
.....

Parent’s/Guardian’s Signature



A Great Luminary
Servant of God Raymond Francis Camillus Mascarenhas
(SD RFC Mascarenhas)

Raymond's Parents

Raymond Francis Camillus Mascarenhas as a young boy was called Raymond. He was born on 23 January 1875 to Lazarus and his wife Joanna in a God-fearing Christina family. Lazarus and Joanna brought up their large family of 13 children, eight boys and five girls with great care. As good parents they instilled in their children at a very tender age deep love for God and one another. This loving and close – knit family lived in Shimoga in Karnataka State where Lazarus was employed in the Deputy Commissioner's office. Raymond's mother played a great role in his life. She laid the foundation of a character based on devotion to God, respect for parent and elders and love for the neighbor. The advice given, the punishment meted out, the accidents and incidents of home life all had their place in framing the strong character of Raymond. It was under the guidance of his mother that the innate qualities of a strong will and a spirit of adventure were moulded into the habits of sustained endurance, remarkable tenacity and dogged perseverance which manifested in his adult life.

Like any other children of his age Raymond too was vibrant and played childish games and won the affection of others with his mischievous pranks. One day an interesting incident took place. While at Shimoga, one evening the Deputy Commissioner and his assistant, two Englishmen were being entertained at Mr Mascarenhas' house. As usual they had their sun hats on. Some days later, five-year-old Raymond and his elder brother of ten decided to play the English Deputy Commissioner and his assistant. Their mother had gone to the market and they were left alone. They found a brass vessel with a wide brim which they tried for the hat. Simon tried it first, and his head could easily

slip in and out. Next came Raymond's turn. His head was slightly bigger than that of his elder brother. With some difficulty he put on the fake hat and went about the house solemnly with a stick in his hand.

However, when the game was over, try as might, the hat would not come off his head. Of course, Simon did his best to extricate his brother from the "hat" but in vain. Meanwhile their mother returned home only to find the comedy turning into a tragedy. She tried her best to extricate Raymond from his misery he had brought upon himself. With all her skill she could not help the boy who was now sobbing bitterly. At this juncture, the father arrived from his office and walked into the confusion. Quickly he sent for a coppersmith and had the vessel cut off.

The Family Atmosphere

Joanna his mother lived only for her children. Her sole aim was to inculcate good habits and virtues in her children. Every evening the family prayed together and attended the church daily. It was also from his mother that he inherited a certain well-disciplined firmness, a measured appreciation for life and extreme tenaciousness.

From his father he received the daring courage to venture into the family atmosphere in which the active and gifted Raymond grew up strong in faith, grounded in piety and good habits, under firm parental discipline. The stories of the trials and sufferings of his ancestors in captivity under Tippu Sultan which he heard from his father and mother, further deepened his love for his religion. It must be mentioned that Tippu Sultan had invaded Mangalore in 1784 Mangalore is a city in South Kanara district of Karnataka state which forms a coastal strip between the towering Western Ghats and the azure Arabian sea.

Raymond's Favourite Game

Raymond lived at a time when there were no computers and modern electronic gadgets. Naturally the games the children played were mainly the imitation of elders. His habits and

games revealed what he would become in future. Nature had given him a lively disposition and he enjoyed setting up little altars to imitate the priest at Holy Mass-the supreme worship service of Catholics. Often he would call his friends and act out this worship service taking the role of a priest while his friends become the congregation. Little did he know that one day he would become a devout priest.

Raymond's Early Education

As the children grew up, Lazarus found that the educational facilities at Shimoga were inadequate. So after his retirement from Government service he returned to his native place, Mangalore. Raymond received his earlier education at Milagres School, Mangalore. Later he was admitted to Saint Aloysius College High School.

Discipline in these Catholic Institutions was strict and there was great insistence on the development of a strong spiritual life. As a student, both teachers and classmates alike admired his intellectual abilities. He was a born scholar. Even in the solitude of his declining years one would see him surrounded by paper, pens, dictionaries, Bibles, and popular hymns translated from Latin or English into vernacular for the use of the less educated people. Father Denis Fernandes SJ, one of his teachers remarked, "Raymond Mascarenhas was one of my brilliant pupils. I had to be alert and have my wits about me to give a satisfactory explanation to his searching questions. "As Raymond moved from one grade to the next it was evident that he was endowed with rare talents. Everybody expected a great future for this brilliant young man. At a time when matriculation was known as the "slaughter of the innocents, "because teenagers from high school often competed with the seniors from colleges, he obtained a first class in his examination in 1891 when he was just sixteen!

It is very easy for a highly gifted person to become proud and selfish. Raymond's success however, did not puff him up with pride. He was always considerate of other even in little matters. In those days, before electricity was available,

he had to study by candle light or a kerosene lamp. When he stayed up late at night to read his lessons, he would sit with a candle under a table screening himself with bedspreads all around. He would say, "My studies should not disturb another's sleep." This same unselfishness also characterized his later career as a seminarian (a trainee for priesthood), a priest and as the founder of a religious congregation.

Influences That Shaped Him

First and foremost, among the influences on Raymond's early life and character was his pious mother who instilled in him a deep and practical sense of Christian living. The educational institutions that he attended also had an important influence on him. In keeping with the strict educational system of those days, he developed a disciplined approach to solving problems and the determination which later proved to be the secret of his brilliant achievement.

The priests of the Society of Jesus whom he held in great respect, and reverence were another great influence on his life and character. Raymond completed his high school studies under the tutelage of the Jesuits of Saint Aloysius College, Mangalore in 1891. His keenness of intellect and application to duty made him outstanding, but it was his singular piety that endeared him to all. Every year Raymond came out first in all his subjects and was praised highly for his work. It was not unusual to see after his name such remarks are "very good" or "excellent". Teachers, professors, and classmates held him in high esteem for his lofty ideals, his unfailing joviality, his sincerity and his openness. Their predictions were that he would turn out to be a most extraordinary man. Future events proved how right they were.

An Unusual Prediction

Usually, Raymond did not loiter after the school hours but returned home immediately/ One evening, just as he returned from school he overheard a lady visitor remarking to his mother, "This son of yours can be an instrument

either for a great deal of good or a great deal of evil. “Raymond is said to have declared his firm resolution, “Why should I be an instrument of evil? I would rather go about doing good.” He lived up to this ideal till the end.

The Call of God

Among Catholics there is a pious custom of dedicating one’s life totally to God by renouncing the family ties and joining a religious congregation or by becoming a diocesan priest. The call to renounce one’s life for a life of service is experienced by young girls and boys even today.

Raymond’s brilliant success did not awaken worldly ambitions in him. But now he had decided to follow the voice of the Divine Master calling him to priesthood. Deep within his heart he cherished the desire of becoming a minister of the Church so that he might be able to dedicate himself to the welfare of this beloved native land-India.

But there was one difficulty that baffled him. He could not sing a single musical note. All priests were expected to sing certain part of the worship service. All efforts to overcome this disability having failed Raymond had recourse to the intercession of Saint Francis Xavier. He prayed to this great missionary of India to give him sufficient voice to sing those parts of the Mass which he as a priest would be required to sing and vowed that if this favour was granted he would add the name ‘Francis’ to his baptismal name as a constant reminder of the favour. His prayer was heard and so ‘Francis’ became his middle name from then on he was always known as Raymond Francis Camillus or familiarly RFC.

As the time came near to act on his decision of becoming a priest, Raymond had to encounter other difficulties too. Many people near and dear to him could not understand how such a talented young man could turn his back on a world so full of opportunities. Some of them were disappointed that he did not follow in the footsteps of his brother Simon, who was studying to be a medical doctor. They wondered why he would forego his chances for a

brilliant career in order to choose an ‘uncertain ministerial land; In spite of all the discouragement he received from people around Raymond was firm in his decision to follow God.

The Seminarian (Student of Priesthood)

It was not easy for Raymond to resist the pressure from many quarters to go for higher education. A college degree would bring him added power and prestige. God keeps revealing himself to us in ways that we can never understand. When we seek God he becomes our light. Once we have a glimpse of him through his grace we are guided by the same grace to seek him with heightened longing. This was true of Raymond. Much to the displeasure of some of his relatives and friends he decided to enter

Saint Joseph’s Seminary in Mangalore on 23 February 1891 at the age of 16. Never did this young boy repent this decision of his!

When a boy enters the seminary, a few days are spent in retreat. Retreat is a time of silence, reflection and prayer. Normally, 8 days are spent in deep silence listening to one’s own inner voice and divine whisperings. Raymond must have received many graces during these days of intense prayer, for he often referred to this retreat with special affection.

While he was making this retreat, the matriculation results were announced in the local papers and Raymond was anxious to know how he had done in the examinations. That evening as he was walking along the Collage corridor praying the rosary, a classmate of his, Mohammed by name, shouted within his hearing, a classmate of his, Mohammed by name, shouted within his hearing, “Results have come, man! Results are out”. But Raymond stifled his curiosity and did not even raise his head. Years later when he mentioned this episode to one of his friends, he said jokingly, “The fellow could have told me directly my result instead of merely rousing my curiosity.” This incident insignificant though it may seem to some, was weighty

enough for a student whose future plans would depend upon the examination results. It also showed the self-control of this young aspirant to the priest-hood, and how seriously he had taken this retreat.

As a student in the seminary, young Raymond had no difficulty in topping his class. The studies in the seminary were mastered by him as few had done. He was quite popular among his classmates and was always surrounded by a band of eager friends. Even in this class, his friends vied with each other to sit next to him so as to enjoy his sharp and intelligent questions, witty answers and stories. His prodigious memory (it is said that in the seminary, on one occasion he had memorized about 300 lines of Latin poetry in two days) and his keen intellect enabled him to master successfully the course of studies in Philosophy and Sacred Theology.

Detachment From His Mother

As a young man in the seminary he was very fervent, detached and faithful to the minute prescriptions of the rules and regulations of the seminary life. He tried to forego even the ordinary legitimate Comforts and joys, such as the desire to see his mother, But his mother would seek opportunities of meeting him. Those were the days when rules and regulations were very strict about visiting privilege and seminarians were not allowed to entertain visitors too often. His mother knowing the difficulties of a common life in the seminary, would wait at the seminary gate with some of the choice home-made delicacies which she had prepared for her son. The son setting out for the seminarians' usual evening walk would spot his mother from a distance and change his route going out through the other gate. In later years, when he reminisced about this he acknowledge that it did cost him a great deal to disappoint his mother and not accept her token of love. However, in explanation he would add, "It was on the lap of my mother that I had learned the first lessons in self-discipline, self-control and self-denial."

Never Frittered Away His Time

Raymond never frittered away his time even during holidays when he would come home from the seminary. He went about doing good to others. He spent his vacation with his family in Mangalore where he continued to be an active helper at the parish. People admired him wherever he went. He was always considerate and full of concern especially to the poor people of the parish. With great pleasure and enthusiasm, he would collect all the tiny tots in the neighbourhood and teach them good manners and prayers. The children who often gathered in his house for the same purpose grew extremely fond of him. Mothers of these children too were happy when he came from the seminary for his vacation. Apart from the visits to his family during vacation, he discouraged them from coming to see him too often at the seminary.

Raymond possessed all the qualities of leadership that would gain for him the reputation of being a born leader. It was small wonder then that he was appointed prefect in the seminary, a position he justly earned by the good example which he gave consistently in small things as well as in great. Instead of becoming conceited these honours made him humbler and strengthened his resolve for a life of dedication.

A Great Sorrow

Raymond longed for the solemn moment when he would be ordained a minister of God. That was not far off. He completed his course in Philosophy and received the minor Orders. In order to attain the sanctity and minor Orders. In order to attain the sanctity and perfection he so ardently desired, he made it a point to forego small liberties that were permitted by the rules of the seminary. He restricted himself voluntarily to a much more severe mode of living and divided his time between study and prayer, stimulated by the thought of becoming a priest dedicated to the welfare of others. Before his Ordination, however, God demanded a big sacrifice from him. Towards the end of August 1895, sorrow enveloped the Mascarenhas family. Raymond's father, the head of the family, suddenly took ill and died after being

fortified the rites of the Church. It was like a bolt from the blue not only to the entire family, but also to those in the neighbourhood. On hearing the news of his father's death Raymond wept bitterly, for his father would not be there on the day of his Ordination to see his son a priest of God, something that meant a great deal to him. He bore this sorrow in his usual stoic manner, feeling confident that they would meet again in heaven.

A Priest Forever

It was a great day of rejoicing for Raymond and his family when at last the day of Ordination arrived. A young man of 25, he was ordained a priest on 4 March 1900 by the Titular Bishop of Mangalore, Bishop Cavadini, SJ. His father's absence was conspicuous on this occasion, but undoubtedly, he must have been praying for him before the heavenly throne, Reminiscing about his Ordination day Father Mascarenhas would say in later years, "It was the most wonderful day of my life." and he would then tell how he prayed at this mass for all those who had helped him. "I recommended to God all my professors, my spiritual and temporal benefactors and especially my beloved father who always had a tremendous influence on me."

A week later, on 11 March 1900 with deep humility Father Raymond Mascarenhas celebrated his first Solemn Mass in Milagres Church Mangalore. His mother, relatives and friends were present on this occasion and proudly rejoiced on this holy moment. Raymond was happy because he could now work totally for others. Here after his life would be lived for others. The whole world would be his family now.

What did he look like? He was solidly built with the squareness of body, rather tall for an Indian, with thick black hair surrounding his broad forehead, somewhat full face with eyes whose twinkle lightened the solemn set of his countenance in repose. In company, a smile lit up his face as if laughter came easily to him. He was endowed with masculine voice and a calm manner of speech which, in combination rendered him exceedingly friendly. In

appearance, he looked sturdy, exhibiting those physical qualities of latent strength and endurance which were backed with great determination and the ability to turn his hand on anything. Together with an extraordinary nimbleness of mind these traits stamped him as one well equipped for the years to come perhaps as parish priest, in some hilly village, caring for the flock far beyond the strict limits of duty, sacrificing his strength and wearing himself out in the interests of his parishioners.

Priestly Ministry

Immediately after his Ordination to the priesthood, Father Raymond was appointed Assistant Pastor of Milagres Church, Mangalore. He continued as Assistant Pastor in various other parishes too. As an energetic and active young priest, he won the hearts of the young and the old. In 1903 he was appointed the parish Priest of Udyavar, another parish in Mangalore. The houses of the parishioners were several miles away from the Church. Father Mascarenhas visited the sick and the sorrowing in their houses in good and bad weather, in rain and sunshine. In his compassion he tried his best to help the poor. Epidemics of small pox and cholera were a common occurrence in Udyavar in those days and many fell victims to these terrible diseases. Father Mascarenhas was a father and a doctor to them. Many a time even in the middle of the night there would be knock at the door and the response would always be an unhesitating 'yes, I will be there, I shall come immediately my son. He would then rush to the bedside of the sick pray over them and assist the dying to depart from this world in peace. He used his time, energy and resources in relieving the misery of the suffering people. Several priests have succeeded him but the name to Father Mascarenhas is still fresh in the memory of the people of Udyavar, Even to this day, the grandchildren and the great grandchildren of the parishioners of those days remember him gratefully. He worked as a parish priest in other parishes to with the same degree of zeal and commitment.

God's Ways are not our Ways

The people of a new parish, named Bendur in Mangalore requested the bishop to appoint Father Raymond as the pastor of their newly formed parish. They had heard of Father Raymond's ability of preaching the Word of God and his great fame as a builder. Heeding to the request of the people, providence brought him to Bendur parish on 23 August 1914. A small shed of 20 feet by 15 feet with a thatched roof served as the original church. Father Raymond sole reliance was on God in acquiring land, putting up new buildings and starting schools. This great, devout and humble priest, unmindful of himself, thought of the needs of his people especially of the education of their children and went about forming a parishes community. Today Bendur is one of the most developed parishes in Mangalore with a number of schools and colleges around. As a priest Father Mascarenhas encouraged young boys and girls to dedicated their lives to God. The good example given by him was an inspiration to many to become priests after his example.

Eloquent Speaker

Father Raymond was an eloquent speaker and prolific writer. Even as a young priest he was a much sought after preacher. People came from distant places to listen to him. He was recognized for his ability to inspire people. This was the result of long hours he spent in prayer conversing with God. His sermons were profound and deeply powerful in their practicality.

Raymond's Dream

The fatherly heart of Father Raymond often lamented of the lack of opportunities for the children of middle and lower economic groups to get education. He was so close to God that he took this burden of his to God in prayer. In a deep moment of prayer, he was inspired to start a Congregation

of sisters who would dedicate themselves to the service of the poor and bring the light of education to them. He placed this dream of his before his Bishop who gave him permission to following his inspiration. He committed this project to the Lord and prayed over it and waited for God to send him some generous lady teachers who would be willing to offer their life, time, services and talents to serve the poor.

Bethany is Born

It is a custom among the Catholics to get their homes blessed every year during the Easter Season. One particular day Father Raymond visited the house of Sebastian Mathias to bless his house. Sebastian had two daughters-Flora and Alice who were teachers and were of marriageable age. Sebastian was looking for a suitable match for Flora. However, Flora was not interested in marriage and had strongly felt the inner call of God to dedicate her life totally to him. She made this desire of hers known to Father Raymond. Flora was a reserved, well mannered, balanced person deeply religious and duty conscious. Father Raymond quickly detected that Flora did have a divine call and asked her to keep praying in order to know the will of God.

Flora found a new joy and nurtured the call of God spending time in prayer. Alice, her younger sister who found a heavenly joy hovering around her sister, was curious to know the secret of her new found joy. After much coaxing. Flora shared her secret plan of being a religious with Alice. Flora was not aware that Alice too had been pursuing her secret plan of being a religious. From then onwards both of them were of one heart and mind in knocking heaven's door in fervent prayer for their special project.

God does Answer Honest Prayer

God captures the heart of his seekers. Exactly at this time Marcelline Menezes, another lady teacher, who wanted to dedicate her life to God met Father Raymond and expressed her desire of becoming a religious and spend her life in

prayer and service. As though a miracle, another teacher named Regina Gertrude Gonsalves who also had felt the inner call from God met Father Raymond and shared her desire of dedicating her life to God.

There were now four lady teachers given as a gift to Father Raymond by God in answer to his prayers. He guided them in their desire to consecrate themselves to God. When they were spiritually ready for a life of commitment, on 16 July 1921 Father Mascarenhas warmly received the four young women who were accompanied by their parents and relatives. These courageous young women were ready to sacrifice the family relationships, the sweetest, the deepest and the tenderest of human ties for the sake of God and his people.

On 5 August 1921 they made their formal commitment to God and received new names to signify the change in their life style. They were now called Sister Martha (Marcelline Menezes), Sister Clare (Flora Mathias), Sister Lourdea (Alice Mathias) and Sister Gertrude (Regina Gertrude Gonsalves).

Champion of Education

Realizing the importance of education in making a person self-reliant, Father Raymond started his first school, Saint Sebastian's Elementary School where Bethany Sisters taught with Zeal. He also started technical schools, and established Saint Martha's Industrial School and Saint Joseph's Weaving Center (1934). Father Raymond was a member of the District Education Council of South Kanara (1921-1927) besides being a Delegate of the Madras Presidency Catholic Educational Council. He was in the Delegation of the Catholic Association that met Simon Commission at Madras in 1929, When the Hartog Committee which favoured the best public system of education, ignoring religious and moral education, Father Raymond contended that the religious and moral training adds to education and perfects it.

Father Raymond took keen interest in the all-round development of the children. What was speak of eight

intelligences today was practiced by him in 1920's. He was aware that not all children were gifted for abstract thinking and so he introduced Vocational training. Agricultural training and Catering. To assist the rural children who had no schools in the villages, he started boarding houses.

A True Indian

Being a true son of the soil, Raymond was deeply influenced by the Gandhian philosophy. Convinced that the progress of the community lies in the progress of the villages, he started schools and community centres in the interior villages of India. The Agricultural projects that he set up and the Industrial schools that he established show his deep appreciation of the dignity of human labour and concern for the poor. He believed in indigeneous human and material resources. The 'Primer' a book that he wrote for Adult education was extensively used by adult education centres. He introduced Basic education in teacher training schools.

Death is the Beginning of Life

Unless a seed dies, it cannot germinate, bloom and produce more seeds. Father Raymond's dream of spreading education in the remotest comers of India was partially fulfilled by the year 1960. On 29 February 1960 as he was getting ready to celebrate the 60 years of his priesthood (preponed) he suffered a partial paralysis. In his suffering he was calm, dignified and close to God. Although stricken in body, his spirit remained alert and the lips whispered prayers. On 23 December 1960 this saintly man breathed his last and flew to the heavenly abode. He surrendered himself in the loving arms of God, his maker and whom he always addressed in prayer as Father, Raymond died but Bethany continued to grow. Death indeed is the beginning of life.

Compassion: The Spirit that Guides Bethany

All the activities in the life of Father Mascarenhas reveal in a special way the compassionate love of Jesus. After our death, God will not judge us based on our wealth, property or achievements.

What really matters is how much we cared for others in need. The words of the Gospel “I was hungry and you gave me to eat, I was sick and you took care of me, I was naked and you clothed me.....” (Mathew 25:35) motivated Father Raymond in all his activities.

Following the model of its Fonder, the Congregation and its Lay Associates are committed to undertake not only education but also works of charity and mercy by caring for the poor and needy and bringing good-news of love, sharing, peace, harmony and establishment of a just society. Bethany has a registered Bethany Educational society and a Bethany Social Service Society. Bethany Educational Society is as old as Bethany but it was registered on 4 September 1948. Bethany aims through all its services to establish the Culture of Peace in today's youth.

It is 99 years since Bethany was founded and 60 years since the Founder's death. The light lit by Father Raymond cannot be hidden under a bushel. It must continue burning through all those who are associated with Bethany.

Raymond – The Servant of God

Father Raymond's life did not end with his death. Even after his death, his powerful assistance was experienced by some people. The fragrance of his holiness and spiritual power spread around. Through his intercession healings took place and favours were received. He was therefore considered to be declared a saint. A saint is a person who is captured by God and possesses extraordinary virtues. He is closer to God. When a person is selected for Sainthood he/she gets the title of 'Servant of God'. Father Raymond Mascarenhas was declared a 'Servant of God' on 16 June 2008. A worthy person is declared a Saint so that others may follow his/her example. These Holy people who are closer to God will interacted for us. Definitely, Father Raymond will intercede for all those who seek his assistance.

Indian Constitution

A Brief Note of Preamble of the Constitution of India:

The Preamble of the Constitution of India was first introduced on the 26th of November 1949. But Indian Preamble of the Constitution started its action on 26th January 1950. The Preamble of the Constitution of India was introduced by the constituent assembly, and the day on which the Preamble of the Constitution came into effect i.e. 26th January is performed as Republic Day every year in India.

Body : The principle by which the preamble was set was the Objectives Resolution of Jawaharlal Nehru. The ideals were accepted on 22nd January 1947 by the Constituent Assembly. But the Objective Resolution for the Preamble of the Constitution was drafted and transferred to the Constituent Assembly on December 13, 1946, by Jawaharlal Nehru. Within the Indian people, the Preamble of the Constitution indicates the authority's source of the Constitution. The keywords by which the Preamble of India is determined are Socialist, Sovereign, Secular, Democratic, Republic.

Socialist: In the form of some Directive Principles of State Policy, the Constitution of India has socialist content included in the preamble, then after the term, 'socialist' was added in the 42nd Amendment in the year 1976. Here, in the Preamble of the Constitution socialist means democratic socialism which is defined as achieving the socialist goals in an evolutionary, democratic, and non-violent way. It keeps faith in the mixed economy in which both the public sectors and private sectors are present.

Sovereign: The word 'sovereign' as described by the Preamble of the Constitution means that India is not dominated by any external power and the state is having its independent authority. Simply sovereignty means that a state is having independent authority.

Secular: The term 'secular' was added in the 42nd Amendment in the year 1976. Secularism in the Preamble of the Constitution of India is described as all the religions i.e. Buddhism, Hinduism, Sikhism, Islam, Jainism and Christianity are all equal in this state. India is not a state with only one religion.

Democratic: The term 'democratic' was added in the 42nd Amendment in the year 1976, it explains that every citizen of India has the right to vote and select the governments of their choice. The voting right is for all the people who have citizenship in India and are 18 years or above. Economic and social democracy is also included in this.

Republic: The term 'secular' was added in the 42nd Amendment in the year 1976, it explains that the state's head is elected by the people, which means that public power is not a proprietary right and the leaders can be changed by election every 5 years.

Objectives of the Indian Preamble of the Constitution

The Preamble of the Constitution provides ideas about the listed objectives:

1. Justice
2. Liberty
3. Equality
4. Fraternity

Components of the Preamble of the Constitution

- The Preamble of the Constitution includes the date when the Preamble was introduced on 26th November in the year 1949.
- India is not dominated by any external power and the state is having its independent authority, it simply means that citizens of India have the power to elect heads and other representatives of the state and they also have the power to criticize them.

nature of the state of India is explained in the Preamble of the Constitution of India, those are Socialist, Sovereign, Secular, Democratic, Republic.

- The Preamble of the Constitution also includes the objectives those are Liberty, Justice, Fraternity, and Equality.

Conclusion

It is to conclude that the principle by which the preamble was set was the Objectives Resolution of Jawaharlal Nehru. The ideals were accepted on 22nd January 1947 by the Constituent Assembly. The Preamble of the Constitution of India was first introduced on the 26th of November 1949. But the Indian Preamble of the Constitution started its action on 26th January 1950. The keywords by which the Preamble of India is determined are Socialist, Sovereign, Secular, Democratic, Republic.



HOUSE SYSTEM

The House System is a traditional feature of schools, originated in England. The school is divided into subunits called “houses” and each student is allocated to one house at the moment of enrollment. Houses may compete with one another at sports and maybe in other ways, thus providing a focus for group loyalty.

Stella Maris Convent Secondary School, Narayanpur, has four Houses, viz. Mary, Martha, Therese and Raymond.



Mary House

Mary, Mother of God is the patroness of Mary House. Blue is the House colour symbolizing peace, tranquility, stability and loyalty.



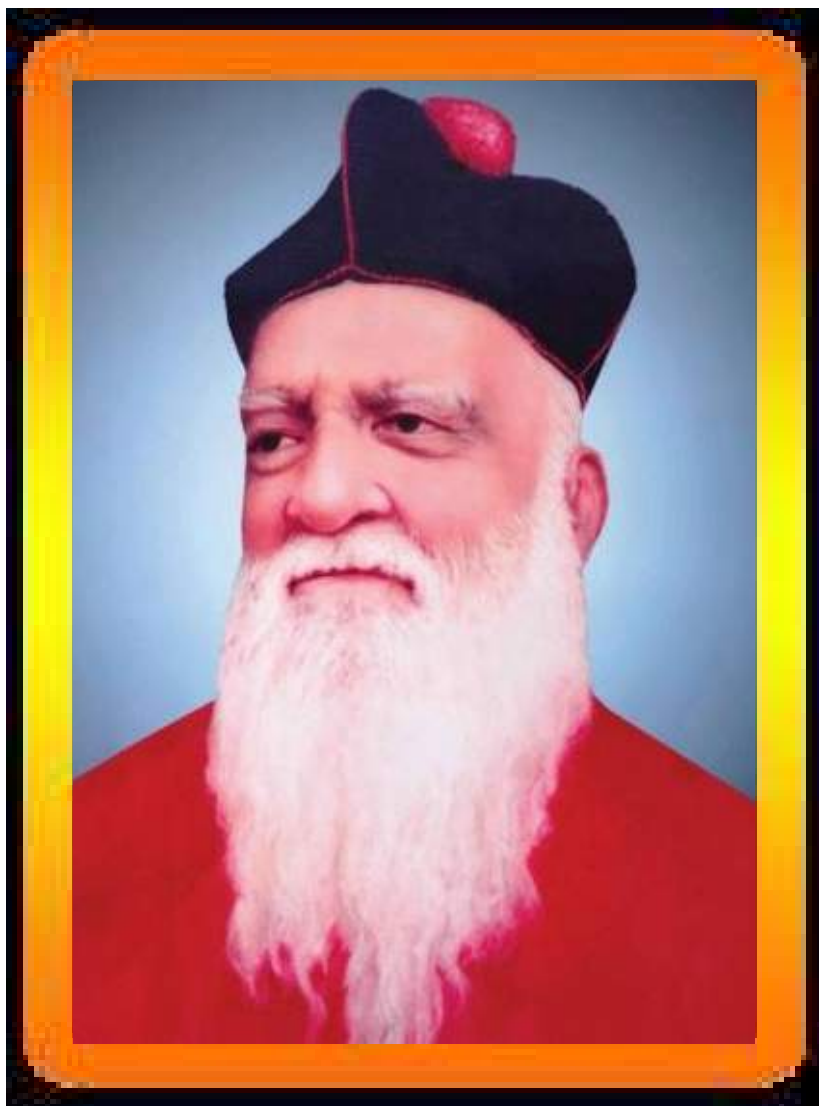
Martha House

St Martha of Bethany is the patroness of Martha House. Green is the House Colour symbolizing nature, renewal, generosity and fertility.



Therese House

St. Therese of Child Jesus is the patroness of Ther House. Yellow is the house colour symbolizing joy, happiness, optimism and idealism.



Raymond House

Raymond the Founder of Bethany Congregation is the Patron of Raymond House. Red is the House colour symbolizing passion, sincerity

Books I have read in 2024 - 2025

[illegible]

Books I have read in 2024 - 2025

Sl. No.	Acc No.	Title of the Book	Author	Borrowed on	Returned on	Remarks

Remarks by Principal

Date	Remarks	Signature of Parent/Guardian

Remarks by Teachers

[illegible]

Remarks by Teachers

Date	Remarks	Signature of Parent/Guardian

Remarks by Teachers

[illegible]

Remarks by Parents

[illegible]

Non-Attendance Leave Record

Name..... Class..... Sec.....

Date	No. of Days Absent	Reason	Signature of Parents/ Guardian	Signature of Principal/ Class Teacher

Specimen Signature:

MotherFatherGuardian

Parents or Guardians should make the leave entry on this page. This must agree with attendance roll. An explanation may be demanded in case of disagreement. Absence without leave record duly signed by parents will be decided at the Principal's discretion in the form of fine or suspension.

Non-Attendance Leave Record

Name..... Class..... Sec.....

Date	No. of Days Absent	Reason	Signature of Parents/ Guardian	Signature of Principal/ Class Teacher

Specimen Signature:

Mother

Father

Guardian

Parents or Guardians should make the leave entry on this page. This must agree with attendance roll. An explanation may be demanded in case of disagreement. Absence without leave record duly signed by parents will be decided at the Principal's discretion in the form of fine or suspension.

Non-Attendance Leave Record

Name..... Class..... Sec.....

Date	No. of Days Absent	Reason	Signature of Parents/ Guardian	Signature of Principal/ Class Teacher

Specimen Signature:

Mother

Father

Guardian

Parents or Guardians should make the leave entry on this page. This must agree with attendance roll. An explanation may be demanded in case of disagreement. Absence without leave record duly signed by parents will be decided at the Principal's discretion in the form of fine or suspension.

Half Day Leave Record

Name..... Class..... Sec.....

Date	No. of Days Absent	Reason	Signature of Parents/ Guardian	Signature of Principal/ Class Teacher

Specimen Signature:

Mother

Father

Guardian

Parents or Guardians should make the leave entry on this page. This must agree with attendance roll. An explanation may be demanded in case of disagreement. Absence without leave record duly signed by parents will be decided at the Principal's discretion in the form of fine or suspension.

Late Attendance Record

April	May	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	March
1	1	1	1	1	1	1	1	1	1	1
2	2	2	2	2	2	2	2	2	2	2
3	3	3	3	3	3	3	3	3	3	3
4	4	4	4	4	4	4	4	4	4	4
5	5	5	5	5	5	5	5	5	5	5
6	6	6	6	6	6	6	6	6	6	6
7	7	7	7	7	7	7	7	7	7	7
8	8	8	8	8	8	8	8	8	8	8
9	9	9	9	9	9	9	9	9	9	9
10	10	10	10	10	10	10	10	10	10	10
11	11	11	11	11	11	11	11	11	11	11
12	12	12	12	12	12	12	12	12	12	12
13	13	13	13	13	13	13	13	13	13	13
14	14	14	14	14	14	14	14	14	14	14
15	15	15	15	15	15	15	15	15	15	15
16	16	16	16	16	16	16	16	16	16	16
17	17	17	17	17	17	17	17	17	17	17
18	18	18	18	18	18	18	18	18	18	18
19	19	19	19	19	19	19	19	19	19	19
20	20	20	20	20	20	20	20	20	20	20
21	21	21	21	21	21	21	21	21	21	21
22	22	22	22	22	22	22	22	22	22	22
23	23	23	23	23	23	23	23	23	23	23
24	24	24	24	24	24	24	24	24	24	24
25	25	25	25	25	25	25	25	25	25	25
26	26	26	26	26	26	26	26	26	26	26
27	27	27	27	27	27	27	27	27	27	27
28	28	28	28	28	28	28	28	28	28	28
29	29	29	29	29	29	29	29	29	29	29
30	30	30	30	30	30	30	30	30	30	30
	31	31	31		31		31	31		31

Discipline Record

Books Not Brought to Class

[illegible]

Discipline Record

Improper Behavior/Hurting others

[illegible]

Transfer Certificate Application

From

.....

.....

Sultanpur 228 001

Date

To The Principal
Stella Maris Convent Secondary School
Naryanpur

Respected Sister
Please furnish me with Leaving Certificate for my child. The
necessary particulars are given below:

Name

Admission No.....

Class

Date of Admission to this School.....

Last date of Attendance

Reason for Leaving.....

Phone No.

Mother's Name

Father's Name

.....

.....

Signature.....

.....

Picnic / Excursion Consent Application

From

.....

.....

Sultanpur 228 001

Date

To

The Principal

Stella Maris Convent Secondary School

Narayanpur

Respected Sister

I (Parent's Name) as a
Parent would like to find my minor (Child's Name)
..... to (Destination)
..... organized by the school on/from
.....

I understand and consent that the organisers will do
their best for the smooth and safe conduct in case of any
unexpected output. I will not hold the school responsible.

Name

Admission No.....

Class

Phone No.

Amount Deposited to the Class Teacher

Mother's Name

Father's Name

.....

.....

Signature.....

.....

Morning Assembly

Sl. No.	Allotted Dates	Class	Theme	
1	03.04.2024	Activity Incharges	New Academic Session: Discipline is the Bridge Between Goals and Accomplishment	
2	04.04.2024 to 06.04.2024	XII B	International Mine Awareness Day International Day of Conscience International Day of Sport for Development and peace	
3	08.04.2024 to 13.04.2024	XII A	Cyberbullying and How to Deal with it International Day of Human Space Flight Id-UI-Fitr Jallianwala Bagh Massacre The Chief Architect of Indian Constitution	
4	15.04.2024 to 19.04.2024	XII C	Himachal Pradesh Ram Navami Today a Reader, Tomorrow a Leader Mahavir Jayanti	
5	22.04.2024 to 27.04.2024	XI A	World Earth Day World Book and Copyright Day The Benefits of Reading and Writing Bihu festival World Malaria Day World Intellectual Property Day	
6	29.04.2024 to 04.05.2024	XI B	International Dance Day Sixth BES Core Value Don't trash your future. Keep your surroundings clean. Environmental Cleanliness begins with each individual desire to be clean. Journalism under Surveillance	
7	06.05.2024 to 11.05.2024	XI C	Rabindranath Tagore Jayanti World Athletics Day World Red Cross Day National Technology Day Nurses: A Voice to Lead Mother: A Walking Miracle	
	15.05.2024 to 22.05.2024 13.05.2024 to 22.05.2024 15.05.2024 to 22.05.2024		Classes I to V Classes VI to VIII Classes IX to XII	I PERIODIC TEST
	23.05.2024 to 02.07.2024		Classes Nursery to XII	SUMMER VACATION
8	03.07.2024 to 05.07.2024	X A	International Plastic Bags Free Day World Nature Conservation Day World Music Day	

	06.07.2024	PARENTS TEACHERS MEETING (NURSERY to XII)	
9	08.07.2024 to 13.07.2024	X B	Bethany Congregation Bethany Educational Society (2 days) SD Raymond Francis Camillus Mascarenhas Stella Maris Convent Secondary School (2 days)
10	18.07.2024 to 20.07.2024	X C	Muharram International Moon Day World Chess Day
11	22.07.2024 to 27.07.2024	IX A	National Flag Adoption Day National Broadcasting Day World Youth Skills Day International Criminal Justice Day World Nature Conservation Day Overcoming Failure and Rejection
	22.07.2024 to 31.07.2024	JKG & SKG	I TERMINAL EXAMINATION
12	29.07.2024 to 03.08.2024	Martha House IX B	Saint Martha International Tiger Day International Friendship Day World Wide Web Day World Cancer Day National Mountain Climbing Day
13	05.08.2024 to 10.08.2024	IX C	Hiroshima & Nagasaki Day National Handloom Day Quit India Movement International Day of the World's Indigenous Peoples World Lion Day National Book Lovers Day
	10.08.2024	PARENTS TEACHERS MEETING (NURSERY, JKG & SKG)	
14	12.08.2024 to 17.08.2024	VIII A	First World War Non-Cooperation Movement Second World War India Today Raksha Bandhan
15	20.08.2024 to 24.08.2024	VIII B	Sadbhavana Divas August birth flowers: Gladiolus and Poppy The Power of Positive Thinking The Art of Living Janmashtami
	20.08.2024 to 28.08.2024	Class X & XII	II PERIODIC TEST
16	27.08.2024 to 31.08.2024	VIII C	If You Judge People, You have no Time to Love Them A Word after a Word after a Word is Power National Sports Day World Nutrition Day Learning from Mistakes and Failures

17	02.09.2024 to 07.09.2024	VII A Mary House	Aditya L – 1 Mission Launch Skyscraper Day Teachers should be the Best Minds in the Country International Day of Charity Mother Mary & Girl Child
	07.09.2024	PARENTS TEACHERS MEETING (Classes X & XII)	
	10.09.2024 to 23.09.2024 09.09.2024 to 23.09.2024	Classes I to V Classes VI to IX, XI	I TERMINAL EXAMINATION
18	24.09.2024 to 28.09.2024	VII B	Honesty and Integrity Empathy and Kindness Respect and Responsibility Perseverance and Hard work Courage and Bravery
19	30.09.2024 to 04.10.2024	Therese House VII C	Saint Therese of Child Jesus International Non-violence Day The Benefits of the reading and Writing World Animal Welfare Day
	05.10.2024	PARENTS TEACHERS MEETING (NURSERY to IX, XI)	
20	07.10.2024 to 10.10.2024	VI A	World Cotton Day Indian Airforce Day World Mental Health Day Dussehra
21	14.10.2023 to 19.10.2023	VI B	World Students Day Global Handwashing Day Maharishi Valmiki Jayanti Importance of Consent and Healthy Relationships Understanding and Appreciating Different Cultures
22	21.10.2024 to 26.10.2024	VI C	World Statistics Day United Nation Day Believe in Yourself and Your Abilities Make a Difference in the World
	21.10.2024 to 29.10.2024	Class X & XII	III PERIODIC TEST
23	28.10.2024 29.10.2024	V A	National Unity Day Festival of Lights
24	04.11.2024 to 07.11.2024	V B	International Day of Radiology National Legal Services Day National Cancer Awareness Day Chhat Puja
	09.11.2024	PARENTS TEACHERS MEETING (Classes X & XII)	
25	11.11.2024 to 16.11.2024	V C	National Education Day World Pneumonia Day World Kindness Day National Press Day

26	18.11.2024 to 23.11.2024	IV A	National Naturopathy Day World Day of Remembrance for Road Traffic Victims World Children's Day World Philosophy Day World Television Day Guru Tegh Bahadur Martyr Day
	21.11.2024 to 30.11.2024	JKG & SKG	II TERMINAL EXAMINATION
27	25.11.2024 to 30.11.2024	IV B	Indian Constitution Day Public Transport Traffic Rules
	02.12.2024 to 09.12.2024 02.12.2024 to 10.12.2024 02.12.2024 to 09.12.2024	Classes I to V Classes VI to VIII Classes IX & XI	II PERIODIC TEST
	03.12.2024 to 13.12.2024	X & XII	I PRE-BOARD EXAMINATION
28	11.12.2024 to 14.12.2024	IV C	National Pollution Control Day World Computer Literacy Day World Day of the Handicapped Indian Navy Day
	14.12.2024	PARENTS TEACHERS MEETING (NURSERY, JKG & SKG)	
29	16.12.2024 to 20.12.2024	III C	Human Rights Day Minorities Rights Day International Human Solidarity Day Christmas
	23.12.2024	PARENTS TEACHERS MEETING (Classes I to XII)	
	24.12.2024 to 05.01.2025 24.12.2024 to 05.01.2025	Classes Nursery to IX, XI Classes X & XII	WINTER VACATION REVISION HOLIDAY
	06.01.2025 to 18.01.2025	X & XII	II PRE-BOARD EXAMINATION
30	06.01.2025 to 11.01.2025	II A	Fresh Start National Birds Day Earth's Rotation Day World Hindi Day Death Anniversary of Lal Bahadur Shastri Lohri, Makar Sankranti, Pongal
31	13.01.2025 to 18.01.2025	II B	Lohri, Makar Sankranti, Pongal Indian Army Day World Braille Day Finding Purpose and Meaning in Life Time Management and Goal Setting
32	20.01.2025 to 25.01.2025	II C	Indian Constitution
	25.01.2025	PARENTS TEACHERS MEETING (Classes NURSERY to XII)	

33	27.01.2025 to 01.02.2025	I A	National Geographic Day Birth Anniversary of Lala Lajpat Rai Indian Newspaper Day Martyrs Day International Zebra Day Vasant Panchami
34	03.02.2025 to 08.02.2025	I B	Indian Coast Guard Day International Day of Zero tolerance International Development Week Safer Internet Day World Day of Social Justice World Thinking Day
35	10.02.2025 to 15.02.2025	I C	National Science Day Guru Ravidas Jayanti World NGO Day Central Excise Day National Productivity Day

Special Assembly
(Tentative Dates)

Month	Theme	Classes
03 April 2024 Wednesday	New Academic Session Discipline is the Bridge Between Goals and Accomplishment	Activity Incharges
20 April 2024 Saturday	Eid-Ul-Fitar Earth Day	X A
01 May 2024 Wednesday	Labours Day Mother's Day	XII ABC
11 May 2024 Saturday	Investiture Ceremony	X B
15 July 2024 Monday	Bethany Foundation Day Stella Maris Day	VII A, II AC
27 July 2024 Saturday	Award Ceremony of Achievers of Classes X and XII	X C
15 August 2024 Tuesday	Independence Day	VIII C, VII C, VI C
05 September 2024 Thursday	Teachers promote the Opportunities Offered by Education and Growth	Cabinet Members
02 October 2024 Wednesday	Gandhi Jayanti Shastri Jayanti	VII B, II B, I C
14 October 2024 Monday	Compassionate Love for All especially the Poor & Marginalized	VI A, III B, I B
30 October 2024 Friday	Diwali	VI B, III C, I A
14 November 2024 Thursday	Children's Day Guru Nanak Jayanti	Management & Staff
26 November 2024 Tuesday	Constitution Day	VIII A, III A

21 December 2024 Monday	Christmas Founder's Death Anniversary	III B, SKG ABC, JKG ABC, Nursery
26 January 2025 Sunday	Republic Day	IX ABC
31 January 2025 Friday	Graduation Day of Classes X & XII	Staff
01 February 2025 Saturday	Au Revoir (Farewell) of Class XII	XI ABC
	BES President's Visit	V ABC
	Corporate Manager's Visit	IV ABC
Inventions And Discoveries at any time are WELCOME		

Class & House Bulletin Board Decoration

Sl. No.	Date	Theme	Board
1	12/04/2024	Eat Right, Exercise Regularly, Maintain Good Hygiene (World Health Day)	Class
2	12/04/2024	A Nations Culture Resides in the Hearts and Soul of its People (World Heritage Day)	House
3	29/04/2024	I Learnt the Value of Hard Work by Working Hard (Labours Day)	Class
4	29/04/2024	The woman who is my best friend, my teacher, my everything: Mom (Mother's Day)	House
5	12/07/2024	The Four Priorities of Platinum Jubilee Year (Bethany Educational Society)	Class
6	12/07/2024	Patron Saints (Bethany Feeling)	House
7	12/08/2024	We are the future of India, let's build a better tomorrow. (Independence Day)	Class
8	12/08/2024	Let's make India a superpower, with unity and integrity. (Independence Day)	House
9	02/09/2024	Your Wisdom and Guidance have been a Light on my Path (Teachers Day)	Class
10	02/09/2024	You Deserve Extra Marks for being a Great Human First (Teachers Day)	House

11	01/10/2024	It's easy to stand in the crowd but it takes courage to stand alone. (Gandhi Jayanti)	Class
12	01/10/2024	Jai Jawan Jai Kisan (Lal Bahadur Shastri Jayanti)	House
13	28/10/2024	A Festival of Lights, Love and Laughter (Diwali)	Class
14	28/10/2024	Four Main Festivals of Christians, Hindus, Muslims, Sikhs (Indian Feeling)	House
15	23/11/2024	Truth Always Wins (Constitution Day)	Class
16	23/11/2024	Cultivation of Mind should be the Ultimate Aim of Human Existence (Samvidhan Diwas)	House
17	18/12/2024	Christmas will Always be as Long we Stand Heart to Heart and Hand in Hand (Christmas)	Class
18	18/12/2024	Walking in a Winter Wonderland	House
19	22/01/2025	Every Indian must Remember that we are Indians (Republic Day)	Class
20	22/01/2025	Freedom of Thought, Strength in our Convictions, and Pride in our Heritage. (Republic Day)	House

Class Activity Calendar **Pre-Primary - Friday**

Date	Activity	Competition Type
12.04.2024	My First Impression	Class Activity
19.04.2024	Sprint Race	Practice
26.04.2024	Banana Day	Class Activity
03.05.2024	A Trip Around the School	Class Activity
10.05.2024	Sprint Race	Intra Class
17.05.2024	MOM and ME	Class Activity
Summer Vacation: 23.05.2024 to 02.07.2024		
Parents Teachers Meeting: 06.07.2024		

12.07.2024	Exhibition: Nursery : Colours JKG A : Vegetables JKG B : Shapes JKG C : Fruits SKG A : Planets SKG B : National Festivals SKG C : Seasons	Class Activity
19.07.2024	Hurdle Race	Practice
I Terminal Examination: 22.07.2024 to 31.07.2024		
09.08.2024	Patriotic Song	Intra Class
16.08.2024	Rakhi Making	Class Activity
23.08.2024	Hurdle Race	Intra Class
30.08.2024	Apple Day	Class Activity
Parents Teachers Meeting: 10.08.2024		
06.09.2024	Cone Balance Race	Practice
13.09.2024	Cone Balance Race	Intra Class
20.09.2024	Show And Tell	Intra Class
27.09.2024	Crotons Day	Class Activity
04.10.2024	English Calligraphy	Intra Section
18.10.2024	Fancy Dress (Flowers)	Intra Class
25.10.2024	Diya Decoration	Class Activity
Parents Teachers Meeting: 05.10.2024		
II Terminal Examination: 21.11.2024 to 30.11.2024		
06.12.2024	Live Crib	Intra Class
Parents Teachers Meeting: 14.12.2024		
31.01.2025	English, Hindi and Maths Calligraphy	Intra Section
04.02.2025	Closing Ceremony	
Adventure Activities/Picnic		
III Terminal Examination		

Classes I & II - Friday

Date	Activity	Competition Type
12.04.2024	Craft on Reduce, Reuse & Recycle (No Use of Plastic)	Class Activity
19.04.2024	English Mass Recitation (Save Earth)	Inter Section
26.04.2024	Hindi Mass Recitation (Save Earth)	Inter Section

03.05.2024	Card Making (Mother's Day)	Class Activity
10.05.2024	Book Mark Making	Class Activity
I Unit Test: 15.05.2024 – 22.05.2024		
Summer Vacation: 23.05.2024 to 02.07.2024		
Parents Teachers Meeting: 06.07.2024		
12.07.2024	Exhibition: I A : Our Body I B : Means of Transport I C : Our Helpers II A : Means of Communication II B : Natural and Man made Things I C : Animals and their Shelters	Class Activity
26.07.2024	English, Hindi and Maths Calligraphy	Intra Section
09.08. 2024	Patriotic Dance	Inter Section
I Terminal Examination: 10.09.2024 – 23.09.2024		
04.10.2024	English Mass Reading	Inter Section
18.10.2024	Hindi Mass Reading Diya Decoration	Inter Section Inter Section
Parents Teachers Meeting: 05.10.2024		
II Unit Test: 02.12.2024 – 09.12.2024		
13.12.2024	Christmas Symbols Craft I A - Stars I B - Bells I C - Candy Canes II A - Candles II B - Santa Claus II C - Wreaths	Class Activity
Parents Teachers Meeting: 23.12.2024		
04.02.2025	Closing Ceremony	
Adventure Activities/Picnic		
II Terminal Examination		

Classes III – V - Thursday

Date	Activity	Competition Type
18.04.2024	Earth Day (Activity on the 3 R's)	Inter Section
02.05.2024	English & Hindi Calligraphy and Dictation	Intra Section
I Unit Test: 15.05.2024 – 22.05.2024		
Summer Vacation: 23.05.2024 to 02.07.2024		
Parents Teachers Meeting: 06.07.2024		

11.07.2024	Exhibition: III A - Respect for Life & Nature III B – Respect for Culture & Religions III C – Love for Nation IV A – Simplicity of Life Style IV B – Dignity of Labour IV C – Truth, Love, Justice and Peace V ABC – Excellence in Terms of Building Each one’s Unique Potentialities to Build a Just and Humane Community	Class Activity
14.08.2024	Making of Rakhi	Inter Section
I Terminal Examination: 10.09.2024 – 23.09.2024		
Parents Teachers Meeting: 05.10.2024		
24.10.2024	Diwali Diya Decoration	Inter Section
II Unit Test: 02.12.2024 – 09.12.2024		
19.12.2024	Classes: III: 3D Paper Cupcake IV: 3D Paper Christmas Tree V A: Pop-up Christmas Card V B: Popsicle Stick Snowflake V C: 3D Paper Snowman	Class Activity
Parents Teachers Meeting: 23.12.2024		
05.02.2025	Closing Ceremony	
Adventure Activities/Picnic		
II Terminal Examination		

Classes VI – VIII – Wednesday

Date	Activity	Competition Type
10.04.2024	English & Hindi Calligraphy and Dictation	Intra Section
08.05.2024	Classes: VI: Mother's Day Book Mark VII: Fruit/Vegetable Carving VIII: Make a Career Collage	Inter Section
I Unit Test: 13.05.2024 – 22.05.2024		
Summer Vacation: 23.05.2024 to 02.07.2024		
Parents Teachers Meeting: 06.07.2024		
10.07.2024	Exhibition: VI A: History VI B: Civics VI C: Geography VII A: Arithmetic VII B: Algebra VII C: Geometry	Class Activity

	VIII A: Physics VIII B: Chemistry VIII C: Biology	
I Terminal Examination: 09.09.2024 – 23.09.2024		
25.09.2024	Declamation – Activity Based Learning	Inter Class
Parents Teachers Meeting: 05.10.2024		
16.10.2024	Mathematics Quiz	Intra Class
23.10.2024	Diwali Pot Decoration	Inter Class
II Unit Test: 02.12.2024 – 09.12.2024		
18.12.2024	Classes: VI: 3D Angels VII: 3D Santa Claus VIII: 3D Baubles	Class Activity
Parents Teachers Meeting: 23.12.2024		
06.02.2024	Closing Ceremony	
Picnic		
II Terminal Examination		

Classes IX – XI – Tuesday

Date	Activity	Competition Type
16.04.2024	JAM on Health of the Environment	Inter Class
07.05.2024	Debate: Traffic Rules	Inter Class
I Unit Test: 15.05.2024 – 22.05.2024		
Summer Vacation: 23.05.2024 to 02.07.2024		
Parents Teachers Meeting: 06.07.2024		
09.07.2024	Exhibition: IX A: Indian Constitution IX B: Bethany Educational Society IX C: English Grammar XI A: Mathematics XI B: Chemistry XI C: Business Studies	Class Activity
23.07.2024	Extempore – Vision for India	Inter Class
03.09.2024	Say No to Addiction	Inter Class
I Terminal Examination: 09.09.2024 – 23.09.2024		
Parents Teachers Meeting: 05.10.2024		
29.10.2024	Diwali Diya Decoration	Class Activity
I Unit Test: 02.12.2024 – 09.12.2024		
17.12.2024	Classes for Christmas Symbols: IX: 3D Bells XI: 3D Wreath	
Parents Teachers Meeting: 23.12.2024		

21.01.2025	Quiz - Knowing our Constitution
07.02.2025	Closing Ceremony
	Picnic/Excursion
	II Terminal Examination

Classes X – XII – Tuesday

Date	Activity	Competition Type	Teachers Incharge
16.04.2024	JAM: Our School Zero Plastic Zone	Inter Class	Mrs Geeta Tripathi Mr Ravindra P Singh
23.04.2024	Mock Interview	Inter Class	Mr Abhishek Dean Mr Akhil Srivastava
I Periodic Test: 15.05.2024 – 22.05.2024			
Summer Vacation: 23.05.2024 to 02.07.2024			
Parents Teachers Meeting: 06.07.2024			
09.07.2024	Exhibition: X A: Hindi Grammar X B: Information Technology X C: Mathematics XII A: Physics XII B: Biology XII C: Accountancy	Class Activity	Class Teachers
13.08.2024	Respect for Nation - Parade	Inter Class Inter House	Mr Anoop Kumar Mr Chandra Shekhar House Incharges Class Teachers
II Periodic Test: 20.08.2024 – 28.08.2024			
Parents Teachers Meeting: 07.09.2024			
24.09.2024	Elocution – Peace and Harmony of our Nation	Inter Class	Mr Ashwani Kumar Mr Rahul Tripathi
III Periodic Test: 21.10.2024 – 29.10.2024			
Parents Teachers Meeting: 09.11.2024			
19.11.2024	Cricket Match – Boys Basket Ball - Girls	Inter Class	Mr Chandra Sekhar Mr Anoop Kumar
I Pre-Board Examination: 03.12.2024 – 13.12.2024			
Parents Teachers Meeting: 23.12.2024			
II Pre-Board Examination: 06.01.2025 – 18.01.2025			
Parents Teachers Meeting: 27.01.2025			
31.01.2025	Graduation Day		
01.02.2025	Au revoir (Farewell)		
Picnic as for Plan			

House Activity Calendar Classes I – II - Friday

Date	Activity
19.07.2024	House Meeting
16.08.2024	Sprint Race Practice
23.08.2024	Sprint Race
30.08.2024	Hurdle Race Practice
27.09.2024	Hurdle Race
15.11.2024	Ready to School Race Practice
22.11.2024	Ready to School Race

Classes III – V – Thursday

Date	Activity
25.04.2024	House Meeting
09.05.2024	Sprint Race Practice
18.07.2024	Sprint Race
25.07.2024	Hurdle Race Practice
01.08.2024	March Past Practice
08.08.2024	March Past Competition
22.08.2024	Hurdle Race Competition
29.08.2024	Cone Balance Race Practice
21.11.2024	Cone Balance Race

Classes VI – VIII - Wednesday

Date	Activity
24.04.2024	House Meeting
24.07.2024	March Past Practice
31.07.2024	March Past Practice
07.08.2024	March Past Competition
21.08.2024	Sprint Race Practice
28.08.2024	Sprint Race
20.11.2024	Relay Race Practice
27.11.2024	Relay Race

Classes IX – X - Tuesday

Date	Activity
23.04.2024	House Meeting
30.04.2024	Sprint Race Practice
30.07.2024	Respect for Nation – Parade Practice
06.08.2024	Respect for Nation – Parade Practice
13.08.2024	Respect for Nation – Parade
08.10.2024	Sprint Race
22.10.2024	Hurdle Race Practice
19.11.2024	Hurdle Race

DATE

HOME ASSIGNMENT

DATE

HOME ASSIGNMENT

Be your own judge and be happy.

Days	Mon	Tue	Wed	Thu	Fri	Sat
I						
II						
F R U I T B R E A K						
III						
IV						
R E C E S S						
V						
VI						
VII						
VIII						

Days	Mon	Tue	Wed	Thu	Fri	Sat
I						
II						
F R U I T B R E A K						
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